



East Providence Waterfront Special Development District Commission

MEMORANDUM

To: East Providence Waterfront Commission
From: Pamela Sherrill, AICP, Executive Director
Date: April 2, 2018
Re: Application Fee Schedule - Amendment

On March 15, 2018 the Waterfront Commission approved the following distribution of fees for Tier II Major Projects (with an estimated construction cost in excess of \$100,000) as outlined in the [Developer Information Packet](#):

1. 25% of the total fee is due at the time of application.
2. 10% of the total fee must be paid prior to issuance of a Notice of Decision approving application for construction.
3. 50% of the total fee must be paid in full at the time of application for the first building permit. For phased projects, applicant may petition the Waterfront Commission for approval to pay a prorated fee for payment in full prior to the application for the first building permit for each phase.
4. The final 15% of the fee is due in full at the time of application for the first certificate of occupancy. For phased projects, applicant may petition the Waterfront Commission for approval to pay a prorated fee in full prior to the application for the first certificate of occupancy for each phase.

The distribution of fees set out on page 10 of the [Developer Information Packet](#), available in the Waterfront District office in the East Providence Planning Department and on-line on the Waterfront District website, www.eastprovidencewaterfront.com, are hereby amended by reference.



**EAST PROVIDENCE WATERFRONT
SPECIAL DEVELOPMENT DISTRICT COMMISSION**

East Providence Waterfront
District
145 Taunton Ave.
East Providence, RI 02914



M E M O R A N D U M

To: East Providence Waterfront District Commission
From: Roberta Groch, AICP
Date: August 16, 2010
Re: Application Fee Schedule- Amendment

*Approved 8/26/10 as amended:
These changes shall apply to public entities only and not to any public/private applicants.*

The application fee schedule approved by the Waterfront Commission several years ago does not differentiate between projects proposed by private developers and those proposed by public entities, such as municipal and state governments.

To address the disparity in funding available, we recommend that the following changes be made to the fee structure *for public entities only*.

For Tier I- or "minor"- projects (those that have an estimated construction cost of \$100,000 or less):

The applicant shall pay an application fee for alterations, additions and construction as follows:

- An application fee:
 - Projects with an estimated cost of \$50,000 or less: \$500
 - Projects with an estimated cost of more than \$50,000: \$1,000

In addition, applicants shall also pay for the following:

- All advertising, stenographer, public notice/advertising and mailing costs
- All costs and fees associated with peer review by Commission consultants

For Tier II- or "major" – projects (those with an estimated construction cost greater than \$100,000):

The applicant shall pay an application fee for alterations, additions and construction as follows:

- Projects with an estimated cost of between \$100,000 and \$5,000,000: \$1,500
- Projects with an estimated cost of \$5,000,000 or more: \$2,000

In addition, applicants shall also pay for the following:

- All advertising, stenographer, public notice/advertising and mailing costs
- All costs and fees associated with peer review by Commission consultants